

**CITY OF ENGLEWOOD
IN
MONTGOMERY COUNTY, OHIO**

ORDINANCE: 24-02

PASSED: MARCH 12, 2024

**AN ORDINANCE: AMENDING THE ASSIGNMENT OF PAY GRADES FOR A
MAXIMUM NUMBER OF FULL-TIME POSITIONS
FOR FISCAL YEAR 2024**

WHEREAS, Section 252.09 of the City of Englewood Codified Ordinances authorizes the Council to establish the number of positions of employment in the City service: and

WHEREAS, Section 252.10 of the City of Englewood Codified Ordinances authorizes the Council to establish pay grades for all positions in the City service.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
ENGLEWOOD, MONTGOMERY COUNTY, OHIO AS FOLLOWS:**

SECTION I That Section 252.09 of the Codified Ordinances of the City of Englewood is hereby amended, and the pay grades for a maximum number of full-time positions are assigned as follows:

<u>DEPARTMENT</u>	<u>MAX #</u>	<u>POSITION</u>	<u>PAY GRADE</u>
Management	1	City Manager	(per contract)
	1	Administrative Assistant to the Manager	12
	1	Information Technology Director	E-4
	1	Systems Engineer	17
	1	Human Service Director	E-2
Finance	1	Director of Finance	E-8
	1	Asst. Finance Director	E-4
	1	Senior Income Tax Auditor	17
	1	Income Tax Auditor	13
	2	Finance Specialist	12
	1	Finance Clerk	10
Human Resources	1	Director of Human Resources	E-4
Police	1	Director of Police	E-8
	1	Administrative Assistant	12
	1	Communications & Records Manager	16
	8	Dispatcher	12
	3	Sergeant	(per contract)
	19	Police Officer	(per contract)

Service	1	Director of Public Works	E-6
	1	Maintenance Superintendent	E-3
	1	Administrative Assistant	12
	2	Maintenance Service II	16
	10	Maintenance Service I	12
	1	Mechanic	16
	1	Plant Superintendent	E-3
	1	Chief Plant Operator	16
	4	Plant Operator	13
	1	Lab Technician	16
	2	Custodian/Building Attendant	2
Development	1	Director of Community/ Economic Development	E-7
	1	Administrative Assistant	12
	1	Building Inspector	19
	1	Code Enforcement Officer	17
Fire	1	Director of Fire & Rescue	E-8
	1	EMS Captain	E-2
	<u>27</u>	Firefighter	(per contract as intended)
	104	Total Positions	

SECTION II

That the Regular Pay Table, effective for all pay periods with a pay ending date in 2024, is hereby established as follows with step increases occurring on the first day of the pay period in which the step increase date falls:

2024 REGULAR PAY TABLE

GRADE	A	B	C	D	E	F
1 HOURLY	15.24	15.98	16.78	17.57	18.49	19.39
ANNUAL	31699.20	33238.40	34902.40	36545.60	38459.20	40331.20
2 HOURLY	15.98	16.78	17.57	18.49	19.39	20.38
ANNUAL	33238.40	34902.40	36545.60	38459.20	40331.20	42390.40
3 HOURLY	16.78	17.57	18.49	19.39	20.38	21.40
ANNUAL	34902.40	36545.60	38459.20	40331.20	42390.40	44512.00
4 HOURLY	17.57	18.49	19.39	20.38	21.40	22.46
ANNUAL	36545.60	38459.20	40331.20	42390.40	44512.00	46716.80
5 HOURLY	18.49	19.39	20.38	21.40	22.46	23.61
ANNUAL	38459.20	40331.20	42390.40	44512.00	46716.80	49108.80
6 HOURLY	19.39	20.38	21.40	22.46	23.61	24.77
ANNUAL	40331.20	42390.40	44512.00	46716.80	49108.80	51521.60

7 HOURLY ANNUAL	20.38 42390.40	21.40 44512.00	22.46 46716.80	23.61 49108.80	24.77 51521.60	26.02 54121.60
8 HOURLY ANNUAL	21.40 44512.00	22.46 46716.80	23.61 49108.80	24.77 51521.60	26.02 54121.60	27.27 56721.60
9 HOURLY ANNUAL	22.46 46716.80	23.61 49108.80	24.77 51521.60	26.02 54121.60	27.27 56721.60	28.72 59737.60
10 HOURLY ANNUAL	23.61 49108.80	24.77 51521.60	26.02 54121.60	27.27 56721.60	28.72 59737.60	30.14 62691.20
11 HOURLY ANNUAL	24.77 51521.60	26.02 54121.60	27.27 56721.60	28.72 59737.60	30.14 62691.20	31.66 65852.80
12 HOURLY ANNUAL	26.02 54121.60	27.27 56721.60	28.72 59737.60	30.14 62691.20	31.66 65852.80	33.23 69118.40
13 HOURLY ANNUAL	27.27 56721.60	28.72 59737.60	30.14 62691.20	31.66 65852.80	33.23 69118.40	34.89 72571.20
14 HOURLY ANNUAL	28.72 59737.60	30.14 62691.20	31.66 65852.80	33.23 69118.40	34.89 72571.20	36.65 76232.00
15 HOURLY ANNUAL	30.14 62691.20	31.66 65852.80	33.23 69118.40	34.89 72571.20	36.65 76232.00	38.46 79996.80
16 HOURLY ANNUAL	31.66 65852.80	33.23 69118.40	34.89 72571.20	36.65 76232.00	38.46 79996.80	40.44 84115.20
17 HOURLY ANNUAL	33.23 69118.40	34.89 72571.20	36.65 76232.00	38.46 79996.80	40.44 84115.20	42.43 88254.40
18 HOURLY ANNUAL	34.89 72571.20	36.65 76232.00	38.46 79996.80	40.44 84115.20	42.43 88254.40	44.54 92643.20
19 HOURLY ANNUAL	36.65 76232.00	38.46 79996.80	40.44 84115.20	42.43 88254.40	44.54 92643.20	46.74 97219.20
20 HOURLY ANNUAL	38.46 79996.80	40.44 84115.20	42.43 88254.40	44.54 92643.20	46.74 97219.20	49.13 102190.40
21 HOURLY ANNUAL	40.44 84115.20	42.43 88254.40	44.54 92643.20	46.74 97219.20	49.13 102190.40	51.57 107265.60
22 HOURLY ANNUAL	42.43 88254.40	44.54 92643.20	46.74 97219.20	49.13 102190.40	51.57 107265.60	54.14 112611.20
23 HOURLY ANNUAL	44.54 92643.20	46.74 97219.20	49.13 102190.40	51.57 107265.60	54.14 112611.20	56.85 118248.00

24 HOURLY	46.74	49.13	51.57	54.14	56.85	59.66
ANNUAL	97219.20	102190.40	107265.60	112611.20	118248.00	124092.80
25 HOURLY	49.13	51.57	54.14	56.85	59.66	62.65
ANNUAL	102190.40	107265.60	112611.20	118248.00	124092.80	130312.00
26 HOURLY	51.57	54.14	56.85	59.65	62.65	65.78
ANNUAL	107265.60	112611.20	118248.00	124072.00	130312.00	136822.40

SECTION III

That the Executive Pay Table, effective for all pay periods with a pay ending date in 2024, is hereby established as follows:

2024 EXECUTIVE PAY TABLE

Grade	Minimum	Maximum
E-1	\$71,779	\$ 92,759
E-2	\$74,551	\$ 99,398
E-3	\$79,541	\$ 105,977
E-4	\$84,478	\$ 112,612
E-5	\$89,466	\$ 119,255
E-6	\$94,405	\$ 125,892
E-7	\$99,313	\$ 132,527
E-8	\$104,175	\$ 139,022
E-9	\$109,072	\$ 145,659
E-10	\$114,089	\$ 152,391
E-11	\$118,996	\$ 158,972

SECTION IV

That upon promotion from non-exempt (hourly) to exempt (salary) employment status, those accrued vacation hours that will be forfeited on the employee's next anniversary date may be paid at the post-promotional rate of pay.

SECTION V

That pursuant to Section 2.05 of the Englewood Charter, and the Employment Agreement dated May 14, 1996, the Council of the City of Englewood, upon review of the compensation and employment conditions of the Manager, does hereby grant a cost-of-living increase in the salary of Eric A. Smith for fiscal year 2024 at the rate of three per cent (3.0%) per annum.

SECTION VI

That the City Manager may approve the appointment and compensation of part-time employees, as needed, for a permanent or temporary assignment, upon the recommendation of the appropriate department or division head and certification of funds from the Director of Finance.

SECTION VII

That discretion is hereby given to the Council and/or City Manager to authorize additional compensation to employees, in an amount deemed reasonable and appropriate, for exceptional performance.

SECTION VIII

That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION IX

That this ordinance shall be in full force and effect at the earliest date allowed by law.

PASSED this 12th day of March, 2024.



Cathy McGrail, Mayor

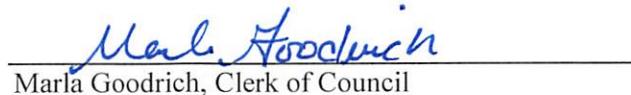
ATTEST:



Marla Goodrich, Clerk of Council

C E R T I F I C A T E

I, Marla Goodrich, Clerk of Council of the City of Englewood, Montgomery County, Ohio, do hereby certify the foregoing is a true and correct copy from the *Record of Proceedings* of said City. WITNESS my signature this 12th day of March, 2024.



Marla Goodrich, Clerk of Council

CERTIFICATE OF POSTING

I, Marla Goodrich, Clerk of Council of the City of Englewood, Montgomery County, Ohio, do hereby certify publication of the foregoing ORDINANCE was made as designated by Sections 224.01 and 224.02 of the Englewood Code.



Marla Goodrich, Clerk of Council