

**CITY OF ENGLEWOOD**  
**IN**  
**MONTGOMERY COUNTY, OHIO**

**ORDINANCE NO: 22-03**

**PASSED: March 22, 2022**

**AN ORDINANCE: AMENDING THE ASSIGNMENT OF PAY GRADES FOR A  
MAXIMUM NUMBER OF FULL-TIME POSITIONS  
FOR FISCAL YEAR 2022**

**WHEREAS, Section 252.09 of the City of Englewood Codified Ordinances authorizes the Council to establish the number of positions of employment in the City service: and**

**WHEREAS, Section 252.10 of the City of Englewood Codified Ordinances authorizes the Council to establish pay grades for all positions in the City service.**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
ENGLEWOOD, MONTGOMERY COUNTY, OHIO AS FOLLOWS:**

**SECTION I** That Section 252.09 of the Codified Ordinances of the City of Englewood is hereby amended, and the pay grades for a maximum number of full-time positions are assigned as follows:

<b><u>DEPARTMENT</u></b>	<b><u>MAX #</u></b>	<b><u>POSITION</u></b>	<b><u>PAY GRADE</u></b>
Management	1	City Manager	(per contract)
	1	Administrative Assistant to the Manager	12
	1	Information Technology Director	E-4
	1	Systems Engineer	17
	1	Human Service Director	E-2
Finance	1	Director of Finance	E-8
	1	Income Tax Administrator	E-2
	1	Income Tax Auditor	13
	2	Finance Specialist	12
	1	Finance Clerk	10
Human Resources	1	Director of Human Resources/Asst. to Director of Finance	E-4
Police	1	Director of Police and Public Service	E-9

	1	Administrative Assistant	12
	8	Dispatcher	12
	3	Sergeant	(per contract)
	18	Police Officer	(per contract)
Service	1	Maintenance Superintendent	E-3
	1	Administrative Assistant	11
	2	Maintenance Service II	16
	9	Maintenance Service I	12
	2	Mechanic	16
	1	Plant Superintendent	E-3
	1	Chief Plant Operator	16
	4	Plant Operator	13
	1	Lab Technician	16
	2	Custodian/Building Attendant	2
Development	1	Director of Community/ Economic Development	E-7
	1	Administrative Assistant	11
	1	Building Inspector	19
	1	Code Enforcement Officer	17
Fire	1	Director of Fire & Rescue	E-8
	<u>27</u>	Firefighter	(per contract as intended)

99      Total Positions

## SECTION II

That the Regular Pay Table, effective for all pay periods with a pay ending date in 2022, is hereby established as follows with step increases occurring on the first day of the pay period in which the step increase date falls:

### 2022 REGULAR PAY TABLE

GRADE	A	B	C	D	E	F
1 HOURLY	14.3	14.99	15.74	16.48	17.34	18.19
ANNUAL	29744.00	31179.20	32739.20	34278.40	36067.20	37835.20
2 HOURLY	14.99	15.74	16.48	17.34	18.19	19.11
ANNUAL	31179.20	32739.20	34278.40	36067.20	37835.20	39748.80
3 HOURLY	15.74	16.48	17.34	18.19	19.11	20.07
ANNUAL	32739.20	34278.40	36067.20	37835.20	39748.80	41745.60
4 HOURLY	16.48	17.34	18.19	19.11	20.07	21.06
ANNUAL	34278.40	36067.20	37835.20	39748.80	41745.60	43804.80
5 HOURLY	17.34	18.19	19.11	20.07	21.06	22.14
ANNUAL	36067.20	37835.20	39748.80	41745.60	43804.80	46051.20

6 HOURLY	18.19	19.11	20.07	21.06	22.14	23.23
ANNUAL	37835.20	39748.80	41745.60	43804.80	46051.20	48318.40
7 HOURLY	19.11	20.07	21.06	22.14	23.23	24.4
ANNUAL	39748.80	41745.60	43804.80	46051.20	48318.40	50752.00
8 HOURLY	20.07	21.06	22.14	23.23	24.4	25.58
ANNUAL	41745.60	43804.80	46051.20	48318.40	50752.00	53206.40
9 HOURLY	21.06	22.14	23.23	24.40	25.58	26.94
ANNUAL	43804.80	46051.20	48318.40	50752.00	53206.40	56035.20
10 HOURLY	22.14	23.23	24.40	25.58	26.94	28.27
ANNUAL	46051.20	48318.40	50752.00	53206.40	56035.20	58801.60
11 HOURLY	23.23	24.40	25.58	26.94	28.27	29.69
ANNUAL	48318.40	50752.00	53206.40	56035.20	58801.60	61755.20
12 HOURLY	24.40	25.58	26.94	28.27	29.69	31.16
ANNUAL	50752.00	53206.40	56035.20	58801.60	61755.20	64812.80
13 HOURLY	25.58	26.94	28.27	29.69	31.16	32.72
ANNUAL	53206.40	56035.20	58801.60	61755.20	64812.80	68057.60
14 HOURLY	26.94	28.27	29.69	31.16	32.72	34.37
ANNUAL	56035.20	58801.60	61755.20	64812.80	68057.60	71489.60
15 HOURLY	28.27	29.69	31.16	32.72	34.37	36.07
ANNUAL	58801.60	61755.20	64812.80	68057.60	71489.60	75025.60
16 HOURLY	29.69	31.16	32.72	34.37	36.07	37.93
ANNUAL	61755.20	64812.80	68057.60	71489.60	75025.60	78894.40
17 HOURLY	31.16	32.72	34.37	36.07	37.93	39.79
ANNUAL	64812.80	68057.60	71489.60	75025.60	78894.40	82763.20
18 HOURLY	32.72	34.37	36.07	37.93	39.79	41.77
ANNUAL	68057.60	71489.60	75025.60	78894.40	82763.20	86881.60
19 HOURLY	34.37	36.07	37.93	39.79	41.77	43.84
ANNUAL	71489.60	75025.60	78894.40	82763.20	86881.60	91187.20
20 HOURLY	36.07	37.93	39.79	41.77	43.84	46.08
ANNUAL	75025.60	78894.40	82763.20	86881.60	91187.20	95846.40
21 HOURLY	37.93	39.79	41.77	43.84	46.08	48.37
ANNUAL	78894.40	82763.20	86881.60	91187.20	95846.40	100609.60
22 HOURLY	39.79	41.77	43.84	46.08	48.37	50.78

ANNUAL	82763.2	86881.6	91187.2	95846.4	100609.6	105622.4
23 HOURLY	41.77	43.84	46.08	48.37	50.78	53.31
ANNUAL	86881.60	91187.20	95846.40	100609.60	105622.40	110884.80
24 HOURLY	43.84	46.08	48.37	50.78	53.31	55.95
ANNUAL	91187.20	95846.40	100609.60	105622.40	110884.80	116376.00
25 HOURLY	46.08	48.37	50.78	53.31	55.95	58.77
ANNUAL	95846.40	100609.60	105622.40	110884.80	116376.00	122241.60
26 HOURLY	48.37	50.78	53.31	55.94	58.77	61.69
ANNUAL	100609.60	105622.40	110884.80	116355.20	122241.60	128315.20

### SECTION III

That the Executive Pay Table, effective for all pay periods with a pay ending date in 2022, is hereby established as follows:

#### 2022 EXECUTIVE PAY TABLE

Grade	Minimum	Maximum
E-1	\$67,322	\$86,999
E-2	\$69,922	\$93,226
E-3	\$74,602	\$99,397
E-4	\$79,232	\$105,620
E-5	\$83,911	\$111,850
E-6	\$88,543	\$118,075
E-7	\$93,147	\$124,298
E-8	\$97,707	\$130,389
E-9	\$102,300	\$136,614
E-10	\$107,005	\$142,928
E-11	\$111,608	\$149,101

### SECTION IV

That pursuant to Section 2.05 of the Englewood Charter, and the Employment Agreement dated May 14, 1996, the Council of the City of Englewood, upon review of the compensation and employment conditions of the Manager, does hereby grant a cost-of-living increase in the salary of Eric A. Smith for fiscal year 2022 at the rate of two and one half per cent (2.5%) per annum.

**SECTION V** That the City Manager may approve the appointment and compensation of part-time employees, as needed, for a permanent or temporary assignment, upon the recommendation of the appropriate department or division head and certification of funds from the Director of Finance.

**SECTION VI** That discretion is hereby given to the Council and/or City Manager to authorize additional compensation to employees, in an amount deemed reasonable and appropriate, for exceptional performance.

**SECTION VII** That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**SECTION VIII** That this ordinance shall be in full force and effect at the earliest date allowed by law.

PASSED this 22nd day of March, 2022.

  
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Thomas Franz, Mayor

ATTEST:

  
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Kerry Norman, Clerk of Council

#### C E R T I F I C A T E

I, Kerry Norman, Clerk of Council of the City of Englewood, Montgomery County, Ohio, do hereby certify the foregoing is a true and correct copy from the *Record of Proceedings* of said City. WITNESS my signature this 22nd day of March, 2022.

  
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Kerry Norman, Clerk of Council

#### CERTIFICATE OF POSTING

I, Kerry Norman, Clerk of Council of the City of Englewood, Montgomery County, Ohio, do hereby certify publication of the foregoing ORDINANCE was made as designated by Sections 224.01 and 224.02 of the Englewood Code.

  
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Kerry Norman, Clerk of Council