

CITY OF ENGLEWOOD
IN
MONTGOMERY COUNTY, OHIO

ORDINANCE NO: 21-11

PASSED: October 12, 2021

**AN ORDINANCE: AMENDING THE ASSIGNMENT OF PAY GRADES FOR A
MAXIMUM NUMBER OF FULL-TIME POSITIONS
FOR FISCAL YEAR 2021.**

WHEREAS, Section 252.09 of the City of Englewood Codified Ordinances authorizes the Council to establish the number of positions of employment in the City service:
and

WHEREAS, Section 252.10 of the City of Englewood Codified Ordinances authorizes the Council to establish pay grades for all positions in the City service.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
ENGLEWOOD, MONTGOMERY COUNTY, OHIO AS FOLLOWS:**

SECTION I That Section 252.09 of the Codified Ordinances of the City of Englewood is hereby amended, and the pay grades for a maximum number of full-time positions are assigned as follows:

<u>DEPARTMENT</u>	<u>MAX #</u>	<u>POSITION</u>	<u>PAY GRADE</u>
Management	1	City Manager	(per contract)
	1	Administrative Assistant to the Manager	12
	1	Information Technology Director	E-4
	1	Systems Engineer	17
	1	Human Service Director	E-2
Finance	1	Director of Finance	E-8
	1	Income Tax Administrator	E-2
	1	Income Tax Auditor	13
	2	Finance Specialist	12
	1	Finance Clerk	10
Human Resources	1	Director of Human Resources/Asst. to Director of Finance	E-4

Police	1	Director of Police and Public Service	E-9
	1	Administrative Assistant	12
	6	Dispatcher	11
	3	Sergeant	(per contract)
	18	Police Officer	(per contract)
Service	1	Maintenance Superintendent	E-3
	1	Administrative Assistant	11
	2	Maintenance Service II	16
	9	Maintenance Service I	12
	2	Mechanic	16
	1	Plant Superintendent	E-3
	1	Chief Plant Operator	16
	4	Plant Operator	13
	1	Lab Technician	16
	2	Custodian/Building Attendant	2
Development	1	Director of Community/ Economic Development	E-7
	1	Administrative Assistant	11
	1	Building Inspector	19
	1	Code Enforcement Officer	17
Fire	1	Director of Fire & Rescue	E-8
	<u>27</u>	Firefighter	(per contract as intended)
	97	Total Positions	

SECTION II

That the Regular Pay Table, effective for all pay periods with a pay ending date in 2021, is hereby established as follows:

2021 REGULAR PAY TABLE

	GRADE	A	B	C	D	E	F
1	HOURLY	13.95	14.62	15.36	16.08	16.92	17.75
	ANNUAL	29016.00	30409.60	31948.80	33446.40	35193.60	36920.00
2	HOURLY	14.62	15.36	16.08	16.92	17.75	18.64
	ANNUAL	30409.60	31948.80	33446.40	35193.60	36920.00	38771.20
3	HOURLY	15.36	16.08	16.92	17.75	18.64	19.58
	ANNUAL	31948.80	33446.40	35193.60	36920.00	38771.20	40726.40
4	HOURLY	16.08	16.92	17.75	18.64	19.58	20.55
	ANNUAL	33446.40	35193.60	36920.00	38771.20	40726.40	42744.00
5	HOURLY	16.92	17.75	18.64	19.58	20.55	21.6

ANNUAL	35193.60	36920.00	38771.20	40726.40	42744.00	44928.00
6 HOURLY	17.75	18.64	19.58	20.55	21.6	22.66
ANNUAL	36920.00	38771.20	40726.40	42744.00	44928.00	47132.80
7 HOURLY	18.64	19.58	20.55	21.6	22.66	23.8
ANNUAL	38771.20	40726.40	42744.00	44928.00	47132.80	49504.00
8 HOURLY	19.58	20.55	21.6	22.66	23.8	24.96
ANNUAL	40726.40	42744.00	44928.00	47132.80	49504.00	51916.80
9 HOURLY	20.55	21.60	22.66	23.80	24.96	26.28
ANNUAL	42744.00	44928.00	47132.80	49504.00	51916.80	54662.40
10 HOURLY	21.60	22.66	23.80	24.96	26.28	27.58
ANNUAL	44928.00	47132.80	49504.00	51916.80	54662.40	57366.40
11 HOURLY	22.66	23.80	24.96	26.28	27.58	28.97
ANNUAL	47132.80	49504.00	51916.80	54662.40	57366.40	60257.60
12 HOURLY	23.80	24.96	26.28	27.58	28.97	30.40
ANNUAL	49504.00	51916.80	54662.40	57366.40	60257.60	63232.00
13 HOURLY	24.96	26.28	27.58	28.97	30.40	31.92
ANNUAL	51916.80	54662.40	57366.40	60257.60	63232.00	66393.60
14 HOURLY	26.28	27.58	28.97	30.40	31.92	33.53
ANNUAL	54662.40	57366.40	60257.60	63232.00	66393.60	69742.40
15 HOURLY	27.58	28.97	30.40	31.92	33.53	35.19
ANNUAL	57366.40	60257.60	63232.00	66393.60	69742.40	73195.20
16 HOURLY	28.97	30.40	31.92	33.53	35.19	37.00
ANNUAL	60257.60	63232.00	66393.60	69742.40	73195.20	76960.00
17 HOURLY	30.4	31.92	33.53	35.19	37	38.82
ANNUAL	63232.00	66393.60	69742.40	73195.20	76960.00	80745.60
18 HOURLY	31.92	33.53	35.19	37	38.82	40.75
ANNUAL	66393.60	69742.40	73195.20	76960.00	80745.60	84760.00
19 HOURLY	33.53	35.19	37.00	38.82	40.75	42.77
ANNUAL	69742.40	73195.20	76960.00	80745.60	84760.00	88961.60
20 HOURLY	35.19	37	38.82	40.75	42.77	44.96
ANNUAL	73195.20	76960.00	80745.60	84760.00	88961.60	93516.80
21 HOURLY	37	38.82	40.75	42.77	44.96	47.19
ANNUAL	76960.00	80745.60	84760.00	88961.60	93516.80	98155.20

22 HOURLY	38.82	40.75	42.77	44.96	47.19	49.54
ANNUAL	80745.6	84760	88961.6	93516.8	98155.2	103043.2
23 HOURLY	40.75	42.77	44.96	47.19	49.54	52.01
ANNUAL	84760.00	88961.60	93516.80	98155.20	103043.20	108180.80
24 HOURLY	42.77	44.96	47.19	49.54	52.01	54.59
ANNUAL	88961.60	93516.80	98155.20	103043.20	108180.80	113547.20
25 HOURLY	44.96	47.19	49.54	52.01	54.59	57.34
ANNUAL	93516.80	98155.20	103043.20	108180.80	113547.20	119267.20
26 HOURLY	47.19	49.54	52.01	54.58	57.34	60.19
ANNUAL	98155.20	103043.20	108180.80	113526.40	119267.20	125195.20

SECTION III

That the Executive Pay Table, effective for all pay periods with a pay ending date in 2021, is hereby established as follows:

2021 EXECUTIVE PAY TABLE

Grade	Minimum	Maximum
E-1	\$65,680	\$84,877
E-2	\$68,216	\$90,953
E-3	\$72,782	\$96,972
E-4	\$77,300	\$103,044
E-5	\$81,864	\$109,122
E-6	\$86,383	\$115,195
E-7	\$90,875	\$121,266
E-8	\$95,323	\$127,209
E-9	\$99,805	\$133,282
E-10	\$104,395	\$139,442
E-11	\$108,885	\$145,464

SECTION IV

That pursuant to Section 2.05 of the Englewood Charter, and the Employment Agreement dated May 14, 1996, the Council of the City of Englewood, upon review of the compensation and employment conditions of the Manager, does hereby grant a cost-of-living increase in the salary of Eric A. Smith for fiscal year 2021 at the rate of two and one half per cent (2.5%) per annum.

SECTION V

That the City Manager may approve the appointment and compensation of part-time employees, as needed, for a permanent or temporary assignment, upon the recommendation of the appropriate department or division head and certification of funds from the Director of Finance.

SECTION VI

That discretion is hereby given to the Council and/or City Manager to authorize additional compensation to employees, in an amount deemed reasonable and appropriate, for exceptional performance.

SECTION VII

That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

SECTION VIII

That this ordinance shall be in full force and effect at the earliest date allowed by law.

PASSED this 12th day of October, 2021.



Thomas Franz, Mayor

ATTEST:



Kerry Norman, Clerk of Council

CERTIFICATE

I, Kerry Norman, Clerk of Council of the City of Englewood, Montgomery County, Ohio, do hereby certify the foregoing is a true and correct copy from the *Record of Proceedings* of said City. WITNESS my signature this 12th day of October, 2021.



Kerry Norman, Clerk of Council

CERTIFICATE OF POSTING

I, Kerry Norman, Clerk of Council of the City of Englewood, Montgomery County, Ohio, do hereby certify publication of the foregoing **ORDINANCE was made as designated by Sections 224.01 and 224.02 of the Englewood Code.**



Kerry Norman, Clerk of Council