



# Patio Cover, Screened Patio or Car Port

## Permit Checklist

### Drawing Submittal Standards:

- Submit two sets of construction documents
- All drawings must be drawn to a recognizable scale, such as 1/4"= 1'-0" for the floor plans
- All sheets must include the owner's Name, Project Address, and Date
- All sheets must include name and contact information of person who prepared the drawings

### Drawing Revisions:

- All revisions must be clearly marked or circled
- All revisions must be dated
- Information which did not change as a result of the revision need not be resubmitted

**Patio Cover, Screened Patio or Car Port Drawing Checklist:** *These lists indicate common elements that must be submitted for this project type. Individual projects vary & may require additional information. If unsure of the project requirements, contact Building Regulations.*

#### A. Site Plan:

- Plan must show all property lines, easements, and setbacks
- Plans must indicate the location, dimensions, and shape of the proposed project
- Plans must show distances to property lines, setback, easements and all other existing or proposed structures on the property

#### B. Foundation/Footer Plan

- A patio cover shall be permitted to be supported on a slab on grade without footings, provided the slab is not less than 3.5 inches thick and the columns do not support live and dead loads in excess of 750 pounds per column

#### OTHERWISE:

- Pier Footings or Thickened Slabs are required
- Identify Footing Materials, Dimensions and Depth
- Concrete "Cast-In-Place" footings must be sized for 2,000 psf soil bearing capacity

#### C. Framing Plan

- Framing plans must be fully dimensioned between posts, beam lines, include overall dimensions, and identify all framing members and connectors
- Connection and flashing detail at house & Rafter hangers
- Header and beam sizes and bearing locations
- Submit roof framing or certified drawings if premanufactured trusses are used

#### D. Exterior Elevations

- Elevation drawing to show proposed structure and relationship to existing building

#### E. Inspections Required

- **Footing Inspection** - When completely prepared, but prior to pouring concrete
- **Final Inspection** - When all elements are complete and project is ready for use