



RESIDENTIAL BUILDING PERMITS

A Building Permit is required, through the City of Englewood, for construction projects on Residential properties within the city, including but not limited to the following:

Accessory Structures	Additions & Alterations	Arbors	Deck/Porch/Patio	Fences
Fireplaces	Garages	Gazebos	Hot Tubs/Spas	Houses
Patio Covers/Enclosures	Pole Barns	Porches	Remodeling	Repairs
Storage Sheds	Swimming Pools	Lawn Irrigation	Driveways/Curbs	

All OUTDOOR projects require a “Site Plan”. All INDOOR projects require a “Floor Plan”. Plans submitted for review shall be drawn to scale, be clear, concise and legible enough to establish compliance with the RESIDENTIAL CODE OF OHIO. All construction materials must be identified sufficiently to evaluate their compliance and applicability to the code and suitability for the project.

Applications shall include two (2) sets of all drawings, providing the following information;

- 1. SITE PLANS** – Illustrate the size and shape of the property, show the location of all streets, driveways and existing structures and their relationship to property lines and easements as well as the location and dimensions of the proposed project.
- 2. FOOTER/FOUNDATION PLANS** – Size, depth & material, Concrete Strengths, interior piers, thickened slabs, reinforcement location and description. Foundation should be shown as dashed lines and foundation walls shown as solid lines. Door and window location & sizes.
- 3. FLOOR PLANS** – Location of required Smoke Alarms. Room uses and dimensions. Location & size of windows, doors, bedroom egress windows, beams & columns, Appliance & fixture locations. Rafter, truss, joist size, spacing and direction. Porch and deck structural information and attachment to house details.
- 4. REMODELING** – Plans must show “EXISTING” and “PROPOSED” layout of all rooms being remodeled
- 5. EXTERIOR, Elevations & Views** – Show type & extent of exterior finishes, all doors, windows, porches & decks. Indicate proposed finish grade. FOR ADDITIONS- show relationship and connection to existing structure.
- 6. WALL SECTION Drawings** – Show all materials used and the size of; footings, foundations, connections, floors, walls, wall coverings & veneers, ceilings and roofs. Include waterproofing, insulation; thickness and R-value. Truss drawings may be presented at the Framing Inspection.
- 7. STRUCTURAL** – Show nominal size of structural members and identify related mechanical fasteners, hangers and connectors.

**Please contact this office with specific questions. Phone # 937-771-2877
Office hours are 8:00 – 4:30, Monday through Friday**

Additional Permits may be required for Electrical, Mechanical and Plumbing.

ELECTRICAL & MECHANICAL (HVAC) Permits Are administered through this office.
Plan Review and Inspections are performed by
National Inspection Corporation/“N.I.C” - Ph# 433-4642

PLUMBING Permits
Are administered through the
Montgomery County Public Health District - Ph# 225-4421