



# BASEMENT FINISHING

## City of Englewood Building Regulations Residential Drawing Standards:

- Submit two sets of construction documents
- All drawings must be drawn to a recognizable scale, such as  $\frac{1}{4}'' = 1'-0''$  for the floor plans
- All sheets must include the owner's name and project address
- All sheets must include the name and contact information of the person who prepared the drawings
- All sheets must be dated

## Drawing Revisions: *(submitted after permit is issued)*

- All revisions must be circled or clouded, in order to see the changes clearly
- All revisions must be dated
- Information which did not change as a result of the revision need not be resubmitted

## Basement Finish Drawing Checklist:

These lists indicate common elements that must be submitted for this project type. Individual projects vary & may require additional information. If unsure of the project requirements, contact the Building Department.

### Floor Plan of Entire Basement:

- Clearly distinguish between existing and proposed construction.
- All room uses (Bedroom, Family Room, Closet, Unfinished Basement, etc.)
  - *Note: "Bonus Room" is NOT an acceptable designation.*
- All door sizes and landing dimensions, where required.
- Bedroom egress window locations, clear opening sizes and sill height above floor.
- Complete dimensions.
- Furnace location and combustion air information.
- Laundry equipment and plumbing fixture locations.
- Clothes dryer exhaust vent material and termination detail.
- Restroom ventilation and termination of duct.
- Stair details if not existing (riser and tread dimensions, balusters, clearances, handrails, etc.) If closet created below stairs, gypsum board must be installed.
- Smoke detector locations, power source and interconnectivity.

### Wall Section:

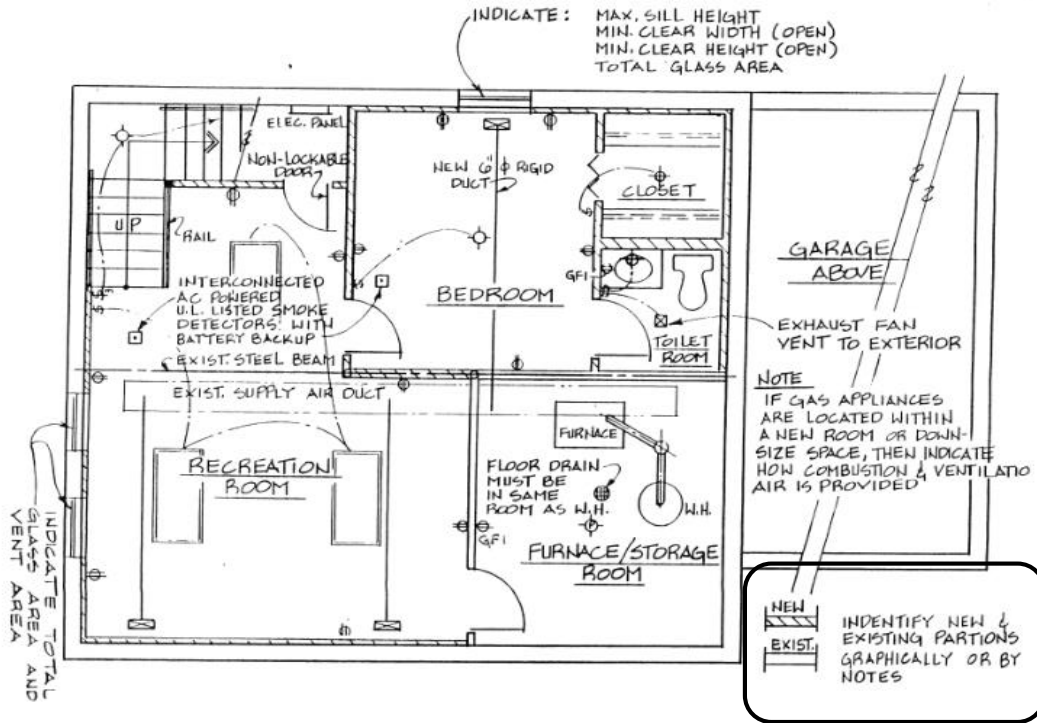
- Cross section through exterior wall showing stud walls, insulation draft stopping.
- Ceiling finish materials, and ceiling heights, both in the main rooms and under drops for beams and ducts.
- Studs in contact with foundation wall must be pressure treated.

3-22-2019

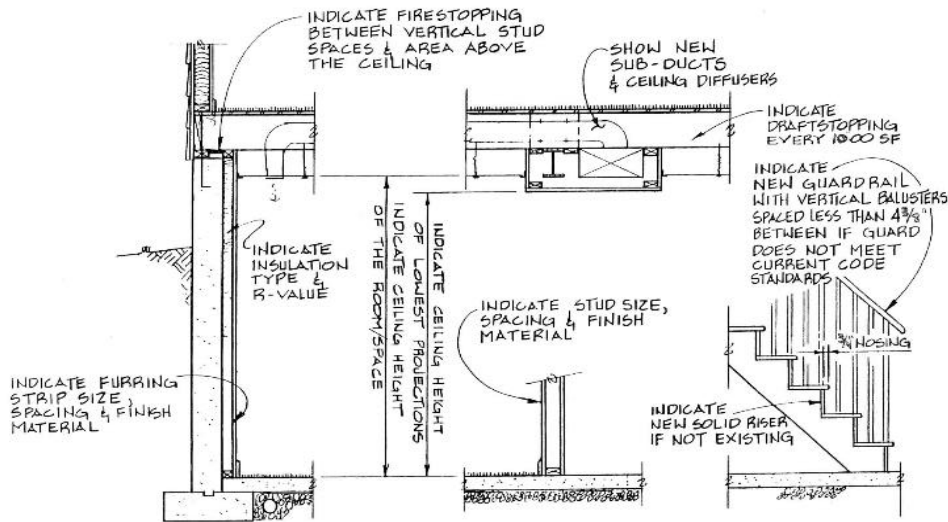


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## FLOOR PLAN EXAMPLE



## WALL SECTION EXAMPLES



3-22-2019