

RECORD OF PROCEEDINGS

Minutes of

CITY OF ENGLEWOOD PLANNING COMMISSION BOARD

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 5 2025

The Englewood Administrative Board for Planning and Zoning Appeals met this date at 5:30 P.M. with President Karen Strider-Iames presiding.

BOARD MEMBERS PRESENT: Andrew Gough, Frances Clark, Brent Fisher, Jeffrey Bankston

CITY OFFICIALS/STAFF PRESENT: William Singer, Jr., Development Director; Stacy Powell, Clerk.

VISITORS LIST: There were three (3) names on the Visitor’s List, which is on file in the Clerk’s office.

OATH OF OFFICE: Mr. Singer administered the oath of office for new Planning Commission member Jeffrey Bankston.

ELECTION OF OFFICERS: Mr. Gough moved to nominate Karen to remain as president, Brent as Vice President and Fran as secretary as discussed. Mr. Fisher seconded the motion. **VOTE:** Mrs. Strider-Iames; yea, Mr. Gough; yea, Mrs. Clark; yea, Mr. Bankston; yea, Mr. Fisher; yea. Motion Approved.

APPROVAL OF MINUTES: Mr. Fisher moved to approve the Minutes from the Board’s April 2025 meeting. Mrs. Strider-Iames seconded the motion. **VOTE:** Mr. Gough; yea, Mrs. Clark; yea, Mr. Bankston; abstain, Mr. Fisher; yea, Mrs. Strider-Iames; abstain. Motion approved.

SWEARING IN: All persons speaking were sworn in under oath by Mr. Singer.

CONDITIONAL USE APPLICATION 25-06: 210 Wolf Ave

The applicant, Upper Room House of Mercy, represented by Vicky Jarvis, is requesting a Conditional Use permit to locate a church within the R-3, Residential Zoning District, at 210 Wolf Avenue. The property is located on the south side of Wolf Avenue, approximately 160 feet west of Walnut Street. Churches are permitted as Conditional Uses within the R-3 zoning district; therefore, approval is required from the Englewood Planning Commission prior to occupancy of the building. The applicant has provided a narrative outlining its plans for the building, including hours of activities and proposed use of the interior space. The applicant intends to utilize the building throughout the week with various activities, including meetings and worship services, with the largest number of members gathering for worship services on Sunday evenings, approximately 60 people. The site includes at least 45 dedicated parking spaces, which is sufficient and would comply with the requirements. Mr. Singer presented the Commission with the staff report and recommendation.

Mrs. Strider-Iames opened the hearing to the public. Applicants, Vicky Jarvis and Stephanie Kellum, were present to speak in favor of the request and to answer any of the Board’s questions. There was no one present to speak in favor or in opposition to the conditional use application request. Resident, Paul Doll, was present to inquire about the activities and services the church may offer. The Board closed the Public Hearing, discussed the issues amongst themselves, and asked questions of the applicant and staff.

A motion was made by Mr. Fisher to approve Conditional Use Application 25-06. Mrs. Clark seconded the motion. **VOTE:** Mr. Bankston; yea, Mr. Fisher; yea, Mrs. Strider-Iames; yea, Mr. Gough; yea, Mrs. Clark; yea. Motion Approved.

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OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

ADJOURNMENT

Mrs. Strider-Iames adjourned the meeting at 5:49 P.M

Karen Strider-Iames

Karen Strider-Iames, President

Stacy Powell

Stacy Powell, Clerk